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| --- | --- |
| Country |  |
| City |  |
| Name and email address of local organising committee chair |  |
| Briefly, why are you bidding for EPNS Congress 2023 (max 100 words) |  |
| What time of year would you propose the congress takes place? |  |
| What is your chosen venue? |  |
| Distance of venue from nearest international airport? |  |
| What is the maximum number of participants which the venue can hold, and briefly what are the main room sizes? |  |
| What is the price range/general location of the hotels in the local area? |  |
| Briefly, what ideas do you have for the scientific programme? (max 100 words) |  |

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| The National/Regional Association or Society of Paediatric Neurology supports the letter of intent. | YES / NO |
| Name of National/Regional Association or Society of Paediatric Neurology  |  |
| It is understood that the EPNS now has a Core Professional Congress Organiser (PCO) and this company must be used to organise the event. Social events and hotel management may / will be organised in liaison with a local agency based on a fee for service agreement. | YES / NO |
| It is understood that the EPNS wants to continue the Society’s tradition of world class scientific meetings in our field and it is expected the meeting will fit the EPNS standardised format of the meeting, number of days, number of parallel sessions etc.  | YES / NO |
| It is understood that without a successful letter of intent, it is not possible to move to the next stage and submit a bid to host congress 2023. | YES / NO |
| **Applicant Name** |  |
| **Applicant Email Address** |  |
| **Date submitted** |  |

**\*\*Please also attach any documentation which is felt to be relevant to your application.**